

Minutes of the 114th Meeting  
of the Board of Directors of the  
Alabama School of Mathematics and Science  
43 South Jackson Street  
Montgomery, Alabama  
Friday, February 8, 2019  
10:00 a.m.

- PRESENT** Honorable Jo Bonner, Mr. Mike Jenkins, Mr. Thad Wheat, Ms. Pam Doyle, Dr. Sandra Sims-deGraffenried, Dr. Rhinnie Scott, Mr. Bragg Van Antwerp, Dr. Daniel Boyd, Dr. Nicholas Giordano, Dr. Alec Yasinsac, Dr. Lena Walton, Representative Steve McMillan, Representative Alan Baker, Ms. Sheila Roby, Mr. Tyrone Fenderson, and Dr. Elisa Rambo.
- ABSENT** Dr. Mark Suto, Mr. John Peebles, Mr. Matthew Calderone, Mr. Raymond Bell, and Ms. Sharon Magee.
- GUESTS** Mr. Robert Campbell, Ms. Christina Cooley, Dr. Sam Church, Mr. Danny Dunlop, Mrs. Anastasia Dunlop, Ms. Cecilia Godwin, Dr. John Hoyle, Dr. Scarlett Studdard, Ms. Kara Whitney, and Ms. Deborah Whittaker.
- OPENING** Mr. Jo Bonner, Board Chair, welcomed and thanked everyone for traveling to Montgomery, Alabama. Roll was called and a quorum was met.
- APPROVAL OF MINUTES** Minutes of the November 16, 2018 Board of Directors meeting and the January 28, 2019 Special Called meeting were presented for action. Upon a motion being made by Mr. Steve McMillan and seconded by Dr. Rhinnie Scott, the Board duly

**RESOLVED** to approve the minutes of the November 16, 2018 Board of Directors meeting and the January 28, 2019 Special Called meeting. The motion passed unanimously.

## TREASURER'S REPORT

Mr. Steve McMillan, Board Treasurer, gave a brief overview of the report (See report page 10). Mr. McMillan stated the revenue mainly consists of funding from the Alabama Education Trust Fund (ETF), along with salary reimbursements and grant funding from the ASMS Foundation. The report represents financial activity for the 1<sup>st</sup> quarter of the fiscal year 2019. The Student Auxiliary is a separate report with funds in a separate bank account. The primary source of income is \$1575 assessed to each student per year for activity fees. As of December 31, 2018, the account stands at just a little over \$55K.

## FINANCE REPORT

Ms. Christina Cooley presented the Finance report to the Board. According to Ms. Cooley, the school budgets are on track for the year. There has been an increase in travel-professional development. In an effort to support professional development among faculty and staff, all are encouraged to participate in Professional Development. Upon a motion made by Dr. Sandra Sims-deGraffenried and seconded by Mr. Tyrone Fenderson, the Board duly

**RESOLVED** to approve the Finance Report as given. The motion passed unanimously.

## GENERAL REPORTS

### LEGAL

Mr. Robert Campbell presented to the Board a potential litigation. Mr. Campbell asked the Board to pass an Executive Session at the end of New Business. Chairman Bonner stated the Board would move into Executive Session once the business items were voted upon.

### ASMS REPORT

Dr. John Hoyle, Interim President, presented the ASMS report. Some of the areas highlighted in the report included faculty and staff committee work on strategic planning. Dr. Hoyle discussed with the Board how research should be a main priority among the faculty and students. Special Projects will kick off in a few weeks with many topics of study for the students to engage in. Some include an international trip to Costa Rica; a history documentary to celebrate the upcoming 30<sup>th</sup> anniversary of ASMS; exploring the Delta and the waterways along the Gulf Coast; and a Computing Camp hosted by the University of South Alabama. There are many opportunities for the school to get involved with including a deeper connection with Alabama legislators and state officials. Dr. Samantha Church, the Director of Development, updated the Board on the efforts of the Development office to reestablish communication with the alumni.

Contacts are being reformed with local business and industry leaders (See report page 16).

**FACULTY  
REP**

Dr. Elisa Rambo, Faculty Representative, reported on academic activities. Dr. Rambo organized a presentation of First Aid for Teachers recently. Our resident band director Mr. Tim Grabill, who is also a paramedic, gave 45 minute training session covering subjects such as lacerations, allergic reactions, breathing difficulties and other medical injuries. The informative presentation was attended by the faculty and staff. The Computer Science Department has worked diligently over the last couple of months to restructure courses, offered including reorganizing concentrations and distinctions. Deborah Gray, a computer science instructor, was awarded a \$4K grant from Ingalls Shipbuilding, which will be used to buy a dedicated server and computers for networking, Linux and cybersecurity training as well as virtual networking and online security lab. Ms. Sarah Brewer, a math instructor, received two grants recently; one for more than \$3K, which will be used to purchase classroom and digital tools; and the other totaling more than \$10K, and it will fund a trip to Montgomery to the National Memorial for Peace and Justice and Legacy Museum later this month. In the Physics department, Dr. Victor Irby was awarded more than \$4K to purchase an optical breadboard and optical mounts for lasers, mirrors, lenses, and beam splitters for the Physics Department Optics Lab (See report page 17-19).

**NEW BUSINESS**

Deborah Whittaker '94

Mr. Bonner welcomed Ms. Deborah Whittaker, Class of '94. Ms. Whittaker stated she was speaking on behalf of the alumni and their concerns regarding the future of ASMS. The alumni hope to see ASMS thrive into the future and they want to support and be a part of the future growth. Mr. Bonner responded by saying their goal as the Board is to have participation with an active alumni association.

Employment of Admissions Assistant

A new position was created to assist in the Admissions department and with the AIMS summer camp program. The recommendation to approve the employment of Lizzie Martin was presented to the Board. Upon a motion being made by Mr. Bragg Van Antwerp and seconded by Ms. Sandra Sims-deGraffenried, the Board duly

**RESOLVED** to approve the employment of Lizzie Martin as Admissions Assistant. The motion passed unanimously.

Employment of Development Assistant

A vacancy occurred in the position of Development Assistant. The recommendation to approve the employment of Carla Norris was presented to the Board. Upon a motion being made by Ms. Sandra Sims-deGraffenried and seconded by Ms. Pam Doyle, the Board duly

**RESOLVED** to approve the employment of Carla Norris as the Development Assistant. The motion passed unanimously.

Employment of IT Network and Desktop Specialist

A vacancy occurred in the Information Technology department. The recommendation to approve the employment of Keidrick Wooten as IT Network and Desktop Specialist was made to the Board. Upon a motion being made by Ms. Sandra Sims-deGraffenried and seconded by Ms. Pam Doyle, the Board duly

**RESOLVED** to approve the employment of Keidrick Wooten as IT Network and Desktop Specialist. The motion passed unanimously.

Academic Calendar for 2020-2021

The Board of Directors must approve the beginning and ending dates for the 2020-2021 school year (See report page 21). Mr. Bonner asked for Board approval for the proposed Academic Calendar. Upon a motion being made by Mr. Tyrone Fenderson and seconded by Dr. Lena Walton, the Board duly

**RESOLVED** to approve the beginning and ending dates for the 2020-2021 Academic Calendar. The motion passed unanimously.

Junior Class Trip

The Board must approve the annual junior class trip scheduled for March 22 & 23, 2019. Students and chaperones will visit the campus of the University of Alabama Birmingham. As part of the trip, students will visit Six Flags Over Georgia to enjoy socializing and connecting with their classmates. Upon a motion being made by Ms. Pam Doyle and seconded by Mr. Bragg Van Antwerp, the Board duly

**RESOLVED** to approve the trip planned by the Junior Class. The motion passed unanimously.

Graduation Date

Graduation will be Thursday, May 23, 2019 at 3pm in the ASMS Auditorium. We encourage Board members to attend if your schedule permits. Upon a motion by Ms. Sandra Sims-deGraffenried and seconded by Ms. Pam Doyle, the Board duly

**RESOLVED** to approve Graduation on Thursday, May 23, 2019 at 3 p.m. The motion passed unanimously.

Chairman Bonner Welcomes Guests

Mr. Bonner welcomed ASMS parents Mr. Danny Dunlop and Mrs. Anastasia Dunlop to the meeting and gave them a moment to speak to the Board. Ms. Dunlop stated the administration has been professional and very helpful. The school has seen a lot of positive changes. Mr. Dunlop expressed his concern about the state's funding for ASMS. He feels like funding has fallen in the last 10 years and would like to do what he can to help get it back on track. Mr. and Mrs. Dunlop both stated the administration is exceptional and have afforded the privacy of minors during the recent ongoing off-campus incident investigation. Chairman Bonner thanked them both for their support. Mr. Bonner ended by saying this is a serious matter.

Chairman Bonner: Executive Session

Chairman Bonner discussed with the Board more details about the recent off campus student incident investigation. At a Special Called Board of Directors meeting on January 28, 2019 the Board voted unanimously to begin a search for two external firms (a Public Relations Specialist and an External Investigator) to help improve campus procedures that are already in place. Mr. Bonner made a request to the Board to go into an Executive Session to discuss the case involving two current ASMS students. Upon a motion being made by Dr. Sandra Sims-deGraffenried and seconded by Mr. Alan Baker, the Board duly

**RESOLVED** to approve an Executive Session at 10:55 a.m. for an hour. The motion passed unanimously.

**EXECUTIVE  
SESSION**

The roll call was called and a quorum established. ASMS staff and visitors left the room.

**MEETING  
RESUMES**

The Board resumed the regular meeting at 11:55 a.m.

At the Special Called Board meeting in January, a committee was formed to make a recommendation for a Public Relations Specialist and an External Investigator (Attorney) for the ongoing off-campus student incident. The committee's recommendation is to hire Public Relations Specialist Candace Cooksey, and External Investigator Patrick Sims. Upon a motion being made by Mr. Steve McMillan and seconded by Mr. Bragg Van Antwerp, the Board duly

**RESOLVED** to hire Candace Cooksey as the Public Relations Specialist. The motion passed unanimously.

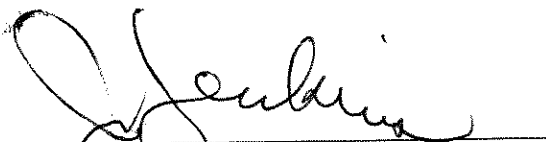
The Board will also hire External Investigator Patrick Sims, to serve as an External Investigator. Upon a motion being made by Dr. Sandra Sims-deGraffenried and seconded by Ms. Pam Doyle, the Board duly

**RESOLVED** to hire Candace Cooksey as the Public Relations Specialist. The motion passed unanimously.

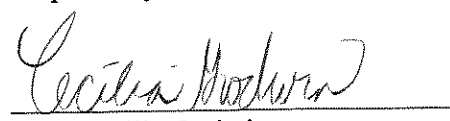
Chairman Bonner Closing Remarks

Mr. Bonner stated that hiring an attorney with this type of work history, being a former Magistrate, will be good for ASMS. Mr. Sims will review the work of the school administrators, the internal investigation findings, and legal work to date. The goal of Ms. Cooksey is to report back electronically to the Board about what polices are working and which ones need to be improved. Ms. Cooksey has an excellent reputation and has no ties to ASMS.

There being no further business, the meeting adjourned at 12:30 p.m.  
The Board of Directors will meet at ASMS on Friday, June 7, 2019.

  
Mr. Mike Jenkins  
Board Secretary

Prepared by:

  
Mrs. Cecilia Godwin  
Executive Assistant to the President

**AGENDA**  
**Alabama School of Mathematics and Science**  
**Board of Directors**  
**Friday, February 8, 2019**  
**Montgomery, Alabama**  
**10:00 a.m.**

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**Call to Order and Welcome** Mr. Jo Bonner - Chair

**Secretary** Mr. Mike Jenkins

Roll Call Ms. Cecilia Godwin, Executive Assistant

**Approval of Minutes**

November and Special Called Meeting Mr. Jo Bonner  
\*Vote to Approve

**Financial Status**

Treasurer's Report Rep. Steve McMillan

Finance Report Ms. Christina Cooley  
\*Vote to Approve

**General Reports:**

Legal Counsel Mr. Bob Campbell  
ASMS Report Dr. John Hoyle  
Faculty Representative Report Dr. Elisa Rambo

**New Business**

- Alumni, Ms. Deborah Whittaker '94
- Employment of Admissions Assistant
- Employment of Development Assistant
- Employment of IT Network and Desktop Specialist
- Academic Calendar 2020-2021
- Junior Class Trip
- 2019 ASMS Graduation Date
- Presidential Search Update

**Old Business**

**Board Reminders**

- Board Members must file the Statement of Economic Interests (for the 2018 calendar year) with the Ethics Commission by April 30, 2019.
- June 7, 2019 Board Meeting will be held in Mobile on the ASMS campus at 10:30 a.m. in the Board Room. Note this is on Friday.

**Adjournment**

**Alabama School of Mathematics and Science**

**TREASURER'S REPORT**

**Board Meeting February 8, 2019**

- The ASMS revenue and expense report and balance sheet is presented.

These reports represent financial activity for the 1<sup>st</sup> quarter of fiscal year 2019. A column is added for a comparison to the previous year. Cash balance at 12/31/2018 was \$59,785.89.

Revenues consist mainly of funding from the Alabama Education Trust Fund (ETF) and salary reimbursements and grant funding from the ASMS Foundation.

The ASMS Foundation grants funding to the school to offset the ETF deficit for operations. \$275,000 is approved for this year.

- A budget report is presented.

This is the approved annual budget with actual 1<sup>st</sup> quarter revenue and expense activity. Data processing, technology expenses will go over budget this year due to an unexpected lightning strike on WIFI switches and needed WIFI improvements throughout the dorms. Faculty and staff computers are aging and being replaced as needed.

- Student Auxiliary financial activity for the first half of school year 2018/19 is presented.

Student Auxiliary activity is a separate report with funds in a separate bank account. The primary source of revenue is \$1,575 assessed to each student per year for activity fees.

Cash balance in the Student Auxiliary bank account as of 12/31/18 is \$55,348 after deducting deposits payable on hand.

The State of Alabama Public Examiners office includes Student Auxiliary financial activity in its audits. An audit is due at any time.



**Alabama School of Mathematics and Science**  
**Combined Appropriations/Revenues and Expenses**  
**Quarter ended December 31, 2018 and December 31, 2017 (for comparison)**

	<u>10/1/18 to 12/31/18</u>	<u>10/1/17 to 12/31/17</u>	<u>Incr (Decr)</u>	<u>% of change</u>
<b>Appropriations and Revenues</b>				
ETF Appropriation for the first quarter	\$ 2,085,140.00	\$ 1,896,140.00	\$ 189,000.00	10.0%
Foundation Admin. Salary Reimbursements	\$ 109,610.26	\$ 131,646.56	\$ (22,036.30)	-17%
NBPTS Grant Funding	\$ 5,000.00	\$ 10,000.00	\$ (5,000.00)	-50%
Grant Revenue from ASMS Foundation	\$ 112,500.00	\$ 85,000.00	\$ 27,500.00	32%
Grant for Communications Faculty	\$ 64,488.75	\$ 62,997.00	\$ 1,491.75	2%
Other Revenues	\$ 21,556.96	\$ 19,920.00	\$ 1,636.96	8%
<b>Total Appropriations and Revenues</b>	<u>\$ 2,398,295.97</u>	<u>\$ 2,205,703.56</u>	<u>\$ 192,592.41</u>	<u>9%</u>
<b>Expenses</b>				
Salaries, Regular and Adjunct Pay	\$ 929,181.34	\$ 902,798.78	\$ 26,382.56	3%
Longevity Allowances	\$ 22,650.00	\$ 23,000.00	\$ (350.00)	-2%
FICA	\$ 70,963.89	\$ 68,756.66	\$ 2,207.23	3%
Retirement	\$ 104,455.86	\$ 100,997.69	\$ 3,458.17	3%
Group Health Insurance	\$ 155,805.11	\$ 147,200.00	\$ 8,605.11	6%
Utilities (electric, gas, water, sewer)	\$ 101,729.26	\$ 93,363.19	\$ 8,366.07	9%
Telecommunication	\$ 5,300.22	\$ 4,487.77	\$ 812.45	18%
Postage / Shipping	\$ 5,309.60	\$ 8,243.83	\$ (2,934.23)	-36%
Rent - Buildings/Campus facilities	\$ 497,639.70	\$ 497,639.70	\$ -	0%
Rent - Office Equip., Printing & Photo Equip.	\$ 9,320.70	\$ 8,180.42	\$ 1,140.28	14%
Services - Cafeteria Food Service	\$ 212,906.75	\$ 173,731.75	\$ 39,175.00	23%
Services - Security & Monitoring	\$ 37,455.00	\$ 37,575.00	\$ (120.00)	0%
Services - Legal	\$ 3,540.00	\$ 7,740.00	\$ (4,200.00)	-54%
Services - Advertising	\$ 38,008.79	\$ 35,958.73	\$ 2,050.06	6%
Services - Other Professional	\$ 19,515.10	\$ 17,043.21	\$ 2,471.89	15%
Supplies - Books, classroom, office, misc.	\$ 32,763.95	\$ 36,231.45	\$ (3,467.50)	-10%
Supplies - Data processing, technology	\$ 27,457.46	\$ 24,664.61	\$ 2,792.85	11%
Supplies - Dues & Subscriptions	\$ 786.50	\$ 230.00	\$ 556.50	242%
Supplies - Food & Provisions	\$ 3,242.53	\$ 1,561.19	\$ 1,681.34	108%
Supplies - Printing & Binding	\$ 16,161.29	\$ 9,655.14	\$ 6,506.15	67%
Insurance - Property, ATBE Liability	\$ 40,873.00	\$ 38,215.00	\$ 2,658.00	7%
Travel / Professional Development	\$ 12,155.64	\$ 2,905.90	\$ 9,249.74	318%
<b>Total Expenses</b>	<u>\$ 2,347,221.69</u>	<u>\$ 2,240,180.02</u>	<u>\$ 95,133.93</u>	<u>5%</u>
<b>Net Income (Loss)</b>	<u>\$ 51,074.28</u>	<u>\$ (34,476.46)</u>		

**Alabama School of Mathematics and Science**  
**Balance Sheet** (unaudited)  
Quarter ended December 31, 2018 and December 31, 2017 (for comparison)

	Dec. 31, 2018	Dec. 31, 2017	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/State Treasury</b>				
Cash-Regions Bank	\$ 59,785.89	\$ 41,586.38	\$ 18,199.51	44%
Cash-State Treasury	\$ 13,962.22	\$ 9,652.28	\$ 4,309.94	45%
<b>Total Checking/Savings</b>	<b>\$ 73,748.11</b>	<b>\$ 51,238.66</b>	<b>\$ 22,509.45</b>	<b>44%</b>
<b>Total Current Assets</b>	<b>\$ 73,748.11</b>	<b>\$ 51,238.66</b>	<b>\$ 22,509.45</b>	<b>44%</b>
<b>TOTAL ASSETS</b>	<b>\$ 73,748.11</b>	<b>\$ 51,238.66</b>	<b>\$ 22,509.45</b>	<b>44%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Equity</b>				
Opening Bal Equity	\$ 22,673.83	\$ 85,715.12	\$ (63,041.29)	-74%
Net Income	\$ 51,074.28	\$ (34,476.46)	\$ 85,550.74	-248%
<b>Total Equity</b>	<b>\$ 73,748.11</b>	<b>\$ 51,238.66</b>	<b>\$ 22,509.45</b>	<b>44%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 73,748.11</b>	<b>\$ 51,238.66</b>	<b>\$ 22,509.45</b>	<b>44%</b>

Alabama School of Mathematics and Science  
BUDGET for Fiscal Year 2019

	ANNUAL BUDGET 10/1/18 - 9/30/19	1st Qtr BUDGET 10/1/18-12/31/18	1st Qtr ACTUAL 10/1/18-12/31/18	1st Qtr VARIANCE	% of VARIANCE
<b>REVENUES</b>					
State ETF Appropriation	\$ 7,535,772	2,085,140	\$ 2,085,140	\$ -	0%
ASMS Foundation Staff Reimbursement	\$ 475,000	118,750	\$ 109,610	\$ (9,140)	-8%
AIMS Staff Reimbursement	\$ 177,000	-	\$ -	\$ -	0%
ASMS Foundation Grant/Communications	\$ 63,000	63,000	\$ 64,489	\$ 1,489	2%
ASMS Foundation Grant/Operations	\$ 275,000	91,667	\$ 112,500	\$ 20,833	23%
Student Auxiliary Driver/Technology	\$ 35,000	20,400	\$ 20,400	\$ -	0%
NBPTS Funding	\$ 10,000	10,000	\$ 5,000	\$ (5,000)	-50%
Miscellaneous Revenue	\$ 3,000	750	\$ 1,157	\$ 407	54%
<b>TOTAL REVENUES:</b>	<b>\$ 8,573,772</b>	<b>\$ 2,389,707</b>	<b>\$ 2,398,296</b>	<b>\$ 8,589</b>	<b>0%</b>
<b>EXPENSES</b>					
Salaries	\$ 3,468,000	\$ 963,000	\$ 951,831	\$ (11,169)	-1%
Personnel Benefits	\$ 1,255,000	\$ 334,000	\$ 331,225	\$ (2,775)	-1%
Utilities - Elec., Gas, Water, Sewer	\$ 507,862	\$ 116,966	\$ 101,729	\$ (15,236)	-13%
Utilities - Telecommunications	\$ 22,000	\$ 5,500	\$ 5,300	\$ (200)	-4%
Utilities - Postage/shipping	\$ 15,000	\$ 5,520	\$ 5,310	\$ (210)	-4%
Rent - Building/Campus facilities	\$ 1,990,559	\$ 497,640	\$ 497,640	\$ -	0%
Rent - Equipment	\$ 28,000	\$ 9,500	\$ 9,321	\$ (179)	-2%
Services - Cafeteria Food Service	\$ 582,116	\$ 219,498	\$ 212,907	\$ (6,591)	-3%
Services - Security & Monitoring	\$ 160,000	\$ 40,000	\$ 37,455	\$ (2,545)	-6%
Services - Legal	\$ 23,000	\$ 5,750	\$ 3,540	\$ (2,210)	-38%
Services - Other	\$ 168,235	\$ 60,000	\$ 57,818	\$ (2,182)	-4%
Supplies - Classroom, office, misc.	\$ 75,000	\$ 25,000	\$ 22,106	\$ (2,894)	-12%
Supplies - Textbooks	\$ 97,000	\$ 15,000	\$ 11,151	\$ (3,849)	-26%
Supplies - Data processing, technology	\$ 30,000	\$ 20,000	\$ 27,457	\$ 7,457	37%
Supplies - Food & Provisions	\$ 7,000	\$ 3,500	\$ 3,243	\$ (257)	-7%
Supplies - Printing/Publications	\$ 13,000	\$ 13,000	\$ 16,161	\$ 3,161	24%
Insurance - Property, ATBE Liability	\$ 52,000	\$ 42,000	\$ 40,873	\$ (1,127)	-3%
School Programs	\$ 50,000	\$ -	\$ -	\$ -	0%
Travel/Professional Development	\$ 30,000	\$ 13,833	\$ 12,156	\$ (1,677)	-12%
<b>TOTAL EXPENSES:</b>	<b>\$ 8,573,772</b>	<b>\$ 2,389,707</b>	<b>\$ 2,347,222</b>	<b>\$ (42,485)</b>	<b>2%</b>
<b>REVENUES +/- EXPENSES</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 51,074</b>		

Budget approved at Board meeting September 7, 2018

**Alabama School of Mathematics and Science**

**STUDENT AUXILIARY**

**BUDGET School Year 2018/19**

	<b>Annual Budget 2018/19</b>	<b>Actual 07.01.18 to 12.31.18</b>	<b>Amount remaining for school year</b>
<b>REVENUE:</b>			
Student Activity Fees	\$ 409,500	\$ 396,487	\$ 13,013
Finance Charges	\$ 10,050	\$ 8,600	\$ 1,450
Graduation Fees	\$ 15,050	\$ 14,000	\$ 1,050
PSAT Fees	\$ 2,640	\$ 2,880	\$ (240)
AP Test Fees	\$ 30,000	\$ -	\$ 30,000
Miscellaneous Revenue	\$ 5,000	\$ 2,444	\$ 2,556
Scholarship Revenue	\$ 15,750	\$ 15,880	\$ (130)
<b>Total Projected Revenue</b>	<b>\$ 487,990</b>	<b>\$ 440,291</b>	<b>\$ 47,699</b>

<b>EXPENSES:</b>			
Central Auxiliary *	\$ 274,700	\$ 181,301	\$ 93,399
DSS Discretionary Fund	\$ 2,000	\$ 450	\$ 1,550
Athletics	\$ 12,000	\$ 12,791	\$ (791)
Azimuth ( <i>Year Book</i> )	\$ 8,500	\$ 233	\$ 8,267
Band and Choir	\$ 4,000	\$ 2,654	\$ 1,346
Dorm/Common area Furniture	\$ 27,190	\$ 27,697	\$ (507)
Hall Staff activities ( <i>9 Halls \$400 per term</i> )	\$ 10,800	\$ 5,621	\$ 5,179
Honor Societies Activities	\$ 2,000	\$ 70	\$ 1,930
Junior Class	\$ 3,500	\$ 409	\$ 3,091
Junior Trip	\$ 15,000	\$ -	\$ 15,000
Oculus ( <i>Literary Publication</i> )	\$ 2,800	\$ -	\$ 2,800
Professional Development	\$ 2,500	\$ 1,516	\$ 984
Prom	\$ 13,000	\$ -	\$ 13,000
Senior Banquet ( <i>Black &amp; White</i> )	\$ 6,000	\$ -	\$ 6,000
Senior Class	\$ 5,000	\$ 2,025	\$ 2,975
Senior Trip	\$ 35,000	\$ 37,665	\$ (2,665)
SGA (includes Clubs within SGA)	\$ 26,000	\$ 13,185	\$ 12,815
Sophomore Class	\$ 2,500	\$ 32	\$ 2,468
Sophomore Trip	\$ 4,500	\$ -	\$ 4,500
Stress Fest	\$ 2,500	\$ -	\$ 2,500
T Shirts/Lanyards	\$ 6,000	\$ 4,058	\$ 1,942
Weekend/Special Activities **	\$ 17,000	\$ 12,696	\$ 4,304
Winter Formal	\$ 5,500	\$ 4,824	\$ 676
	<b>\$ 487,990</b>	<b>\$ 307,226</b>	<b>\$ 180,764</b>

	<b>Annual Budget 2018/19</b>	<b>Actual 07.01.18 to 12.31.18</b>	<b>Amount remaining for school year</b>
<b>* Central Auxiliary detail expenses</b>			
Vehicle/bus Fuel for outings	\$ 8,000	\$ 4,068	\$ 3,932
Dorm Cleaning Contract	\$ 51,750	\$ 21,604	\$ 30,146
Other Professional Services	\$ 26,000	\$ 28,254	\$ (2,254)
Driver Salary Reimbursement	\$ 14,000	\$ 13,933	\$ 67
Rentals	\$ 2,900	\$ -	\$ 2,900
Telephone Expense	\$ 8,000	\$ 5,536	\$ 2,464
Bus Rentals - other than athletics	\$ 1,500	\$ 925	\$ 575
AP Test Expense	\$ 30,000	\$ -	\$ 30,000
Credit Card Vendor Charges	\$ 14,000	\$ 9,882	\$ 4,118
Financial Aid Award	\$ 15,750	\$ 17,594	\$ (1,844)
Laundry Machines Expense	\$ 8,000	\$ 5,158	\$ 2,842
Meals and Entertainment	\$ 10,000	\$ 10,185	\$ (185)
Miscellaneous	\$ 5,960	\$ 8,152	\$ (2,192)
Printing/Publications	\$ 1,500	\$ 960	\$ 540
Registration/Conference Fees/Dues	\$ 1,200	\$ 620	\$ 580
Housekeeping Supplies	\$ 39,000	\$ 26,182	\$ 12,818
Supplies	\$ 20,500	\$ 21,182	\$ (682)
Postage	\$ 2,000	\$ 1,383	\$ 617
PSAT Test Expense	\$ 2,640	\$ -	\$ 2,640
Chartered Bus Home Weather Evacuation	\$ 12,000	\$ 5,682	\$ 6,318
	<b>\$ 274,700</b>	<b>\$ 181,301</b>	<b>\$ 93,399</b>

**\*\*** *Examples of the Weekend/Special activities include required weekend activities, spirit week, geek fest, socials, parties, and tickets to community events.*

*Budget approved at the June 8, 2018 Board Meeting.*

## ASMS REPORT

February 8, 2019

### ANNOUNCEMENTS

- Through committee assignments, faculty and staff are working on an internal strategic plan that identifies and builds on core institutional values and competencies and addresses growth opportunities.
- Special Projects week begins Monday, February 18 through Friday, February 22. There are nearly 20 projects, including an international trip to Costa Rica. Other projects include: a history documentary to celebrate the upcoming 30<sup>th</sup> anniversary of ASMS; exploring the Delta and the waterways along the Gulf coast; Computing Camp, hosted by the University of South Alabama; an Atlanta college tour to Georgia Tech, Spelman College and Clark Atlanta; and an opportunity for students to give back to the community, by participating in Habitat for Humanity for the entire week.
- Sophomore Anushka Sikdar published her first novel, *The Isles of the Mist*.
- Cady Studdard and Marcella Todd were awarded the Gulf Coast Affiliate NCWIT Award for Aspirations in Computing.
- Students Gwynneth McCallister and Cary Xiao have earned perfect ACT scores. ASMS also has eight students who have earned a 35 composite score and 88 students who have scored over a 30 on the ACT.
- Carson Lott won a congressional medal from Bradley Byrne for his community volunteer efforts.
- Junior Benjamin Stimpson successfully completed the Congressional Page Program with Sen. Richard Shelby.
- Senior Pia Gorme was accepted to Yale.

### OPPORTUNITIES

- Deeper connection with Alabama legislators and state officials.
- Replace West Campus Art/Band Room HVAC.
- Paint Boys' Dorm hallways.
- Replace Girls' Dorm flooring.

### ENROLLMENT

- 273 students – 50 counties represented, the highest number in the school's history.
  - 1 % Native American
  - 6% Multiracial
  - 6% Hispanic
  - 10% Asian
  - 18 % African American
  - 59% Caucasian

## Faculty Report to the ASMS Board of Directors

February 8, 2019

### Chemistry

Elisa Rambo, serving as the ASMS Science Safety Officer, and school nurse Kathy Kilcrease organized a presentation of First Aid for Teachers, Part 3 of the Science Safety Series. Our resident band director Mr. Tim Grabill, who is a paramedic with Newman's Ambulance, gave a 45-minute training session covering subjects such as lacerations, allergic reactions, breathing difficulties, bleeding, burns, choking, cardiac emergencies and CPR, diabetes, eye injuries, puncture and impalement wounds, shock and seizures. The presentation was attended by Faculty and Staff.

### Computer Science

The Computer Science Department has worked diligently over the last couple of months to restructure courses offered, including reorganizing concentrations and distinctions.

Going forward, any student who comes to ASMS with an interest in Computer Science will take Computer Science Principles and AP Computer Science A where they'll learn Java. After that, they can choose 3 electives for a Concentration and 3 additional electives for a Concentration with Distinction. Students are encouraged to consider job professions (Web Developer, Information Security Analyst, Database Administrator, Software Developer, Information Technology, Data Scientist, and Video Game Developer) when considering their electives. The changes in the computer science curriculum were made to provide a more thorough academic preparation with a focus on job training. Current courses with the proposed changes are listed below.

- **Computer Science Principles**
- ~~Aliee~~ (replacing with a **DR-Cloud Computing**)
- **Python** (changing to **Data Science with Python**)
- **App Inventor for Android** (changing to **App Development**)
- **Database Design and SQL**
- **C#**
- **Web Page Development**
- **Java** (changing to **AP Computer Science A**)
- **AP Computer Science A** (changing to **Advanced Java**)
- **Computer Ethics**
- ~~Processing~~ (replacing with **DR-Microcomputer Applications with VBA**)
- **DR-Cybersecurity**
- ~~DR-Advanced Computational Science with USA~~ (replacing with a **DR-AI and Machine Learning**)
- **DR-Introduction to Linux**
- **DR-Introduction to Networking**
- **DR-Project Management**
- **DR-Server Management**
- **DR-Video Game Creation**

Within the next couple of weeks, Deb Gray (full-time instructor), Jeanne Croom (adjunct), Rick Green (adjunct), and Grey Gaillard (full-time instructor) will review these proposed changes and plan how to move forward with enhancing the Computer Science curriculum.

Deb Gray was awarded a \$4,000 grant from Ingalls Shipbuilding, which will be used to buy a dedicated server and computers for networking, Linux, and cybersecurity training as well as virtual networking and online security lab.

### **Foreign Language**

French: French Club again hosted a crêpe-making workshop and an extremely popular sweet and savory crêpe café event for the entire school population. National French Exams have been ordered for the spring term. Upper level French students are again taking part in the annual World Language Essay contest at the University of South Alabama.

German: Ms. Hoequist's upper level German students have taken the National German Exam, with beginners' exams ordered for the spring term. Two ASMS students have been selected to go to Münster in the fall of 2018 and we will again be receiving two German students at the same time as well. Upper level German students are again taking part in the annual World Language Essay contest at the University of South Alabama. Ms. Hoequist's annual December authentic gingerbread baking & decorating with German Club was a school-wide success.

### Spanish

The Spanish Honor Society hosted a Christmas around the Spanish Speaking World event. All ASMS students were invited to participate and were able to try typical foods that are served during the Christmas season. They also participated in activities to learn about Christmas traditions in the Spanish speaking world. Ms. Summey's Hispanic Literature class worked in four separate groups researching the typical traditions celebrated and recipes that are prepared during the Christmas season. The countries of Spain, Mexico, Peru and Honduras were represented. The students created posters, activities and prepared food that are typical to each country. Over 45 students attended the event. All students that participated and attended were engaged and had a great time learning about "Navidad" in the Spanish speaking world.

### **Mathematics**

Sarah Brewer was awarded two grants recently: \$3983.20 from Ingalls Shipbuilding to purchase classroom and digital tools for her Geometry and Calculus classes, including licenses for the game-based learning program Variant: Limits, and \$10,924 from an anonymous donor through DonorsChoose to send the whole school to the National Memorial for Peace and Justice and Legacy Museum in Montgomery on February 16.

Mrs. Brewer also recently began taking classes at the University of South Alabama to work toward her PhD in Computing.



## **Music**

The ASMS bands and choirs performed at Bellingrath Gardens' Christmas in Lights December 14<sup>th</sup>. Five of Ms. Mozer's choir members were selected to sing in the All State Choral Festival in March. For the second year in a row, soprano Megan Matthews won our District VII Outstanding Choral Student competition. She will compete on the state level in March. Megan is pursuing a degree in Vocal Performance next fall.

## **Physics**

Dr. Victor Irby was awarded a \$4628 grant from Ingalls Shipbuilding. The funds will be used to purchase an optical breadboard and optical mounts for lasers, mirrors, lenses, and beam splitters for the Physics' Department Optics Lab.

Most recently, the Physics Department hosted an open house for the school community. Pam Quintana, Victor Irby, and Jessica Alexander presented current and developing projects designed to enhance the physics curriculum and offer research opportunities to motivated students. Projects and installations included, a laser board, flight simulator, wind tunnel, cloud chamber, and robotics design lab.

## **New Business**

### **1. EMPLOYMENT OF ADMISSIONS ASSISTANT**

Explanation: A new position was created to assist in the Admissions department and with the AIMS summer camp program.

Recommendation: The ASMS Board approve the employment of Lizzie Martin as the Admissions Assistant.

### **2. EMPLOYMENT OF DEVELOPMENT ASSISTANT**

Explanation: A vacancy occurred in the position of Development Assistant.

Recommendation: The ASMS Board approve the hiring of Carla Norris as the Development Assistant.

### **3. EMPLOYMENT OF IT NETWORK AND DESKTOP SPECIALIST**

Explanation: A vacancy occurred in the Information Technology department.

Recommendation: The ASMS Board approve the employment of Keidrick Wooten as IT Network and Desktop Specialist.

### **4. ACADEMIC CALENDAR 2020–2021**

Explanation: The Board of Directors must approve the beginning and ending dates for the 2020-2021 school year.

Recommendation: The ASMS Board approve the Academic Calendar for the 2020-2021 school year.

### **5. JUNIOR CLASS TRIP**

Explanation: The Junior Class at ASMS is planning an out-of-town and out-of-state trip on March 22–23, 2019. Students and chaperones will tour the campus of the University of Alabama Birmingham. As part of the trip, students will visit Six Flags Over Georgia to enjoy socializing and connecting with their classmates.

Recommendation: The ASMS Board approve the trip planned by the Junior Class.

### **6. Graduation will be Thursday, May 23, 2019 at 3:00 p.m.**

## **Proposed Academic Calendar 2020-2021**

### **Fall Term**

Aug. 10 Q1 Classes Begin  
Sept. 7 Labor Day Holiday/No Classes/Dorms Open  
Sept. 17-18 Fall Break  
Oct. 23-28 Final Exams  
Oct. 29- 30 Fall to Winter Term Break

### **Winter Term**

Nov. 2 Q2 Classes Begin  
Nov. 23-27 Thanksgiving Break  
Dec. 21-Jan. 3 Christmas Break  
Jan. 18 MLK Day Holiday/Dorms Open/No Classes  
Feb. 9-12 Final Exams  
Feb. 15-19 Mardi Gras Break  
Feb. 22-26 Special Projects Week

### **Spring Term**

March 1 Q3 Classes Begin  
April 2-9 Easter Break  
May 20 Last Day of Class  
May 21, 24-26 Final Exams  
May 27 Graduation