

Minutes of the 118th Meeting
of the Board of Directors of the
Alabama School of Mathematics and Science
43 South Jackson Street
Montgomery, Alabama
Friday, February 7, 2020
11:00 a.m.

PRESENT Mr. Mike Jenkins, Mr. Thad Wheat, Ms. Pam Doyle, Dr. Sandra Sims-deGraffenried, Dr. Mark Suto, Mr. John Peebles, Dr. Sandy Ledwell, Mr. Porter Banister, Dr. John Usher, Dr. Lena Walton, Mr. Steve McMillan, Mr. Raymond Bell, Jr., Ms. Sheila Roby, and Ms. Sarah Brewer.

ABSENT Honorable Jo Bonner, Dr. Rhinnie Scott, Mr. Bragg Van Antwerp, Mr. Alan Baker, Ms. Sharon Magee and Mr. Tyrone Fenderson.

GUESTS Dr. John Hoyle, Mr. Robert Campbell, Dr. Samantha Church, Ms. Christina Cooley, Ms. Cecilia Godwin, Ms. Allyson McMaken, Ms. Kara Whitney, Ms. Stasia Dunlop and Mr. David Dunlop.

OPENING Dr. Mark Suto, Vice Chair, welcomed and thanked everyone for traveling to Montgomery, Alabama. Roll was called and a quorum was met.

APPROVAL OF MINUTES Minutes of the November 22, 2019 Joint Board and Board of Directors meetings were presented for action. Upon a motion being made by Dr. Sandra Sims deGraffenried and seconded by Ms. Pam Doyle, the Board duly

RESOLVED to approve the November 22, 2019 Joint Board and the Board of Directors meetings. The motion passed unanimously.

TREASURER'S REPORT

Mr. Steve McMillan, Board Treasurer, gave an overview of the Treasurer's report. Revenues consist mainly of funding from the Alabama Education Trust Fund and salary reimbursements from the ASMS Foundation. Due to the increase in ETF appropriations this year, the ASMS Foundation will not need to grant funding to offset a deficit for operations. The Foundation will use its resources for campus-wide improvements to enhance the learning and residential environment (See report page 7).

**FINANCE
REPORT**

Ms. Cooley presented the Finance report to the Board (see page 8-12). The budget for fiscal year 2020 (see page 9) shows a comparison from last year. Ms. Cooley referenced the balance sheet (see page 10), which shows a yearly comparison of funds for quarter ending. Upon a motion made by Dr. David Johnson and seconded by Dr. Sandra Sims-deGraffenried, and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the Finance Report as given. The motion passed unanimously.

GENERAL REPORTS

LEGAL

Mr. Robert Campbell presented a good report to the Board. There were no lawsuits, no pending claims, or threats of claims against the school.

ASMS REPORT

Dr. John Hoyle, ASMS President, presented the ASMS Report to the Board. There has been a tremendous amount of changes happening at the school and a few strategic priorities. Dr. Hoyle stated the Employee Handbook is being updated, implementation of a new Blackbaud course management system is in the works, and establishing an Alumni Association, just to name a few. As stated in the report, 583 students have applied for admission, which is up to nearly 120 students compared with last year. The Student Affairs department has increased counseling services for our students to address their needs, with individual and group counseling. In the Academic Affairs area, an ACT prep session is being prepared in advance of the mandatory ACT exam on campus in March. The Development Office participated in Giving Tuesday in early December and raised over \$14K, far exceeding the goal set. The ASMS community celebrated Ann Bedsole's 90th birthday with a party on campus. The event was attended by the entire student body, faculty, staff, board members and community leaders. The facilities plant is keeping busy, as always. The humanities building elevator is currently down and will require an overhaul that will cost between \$50K-\$70K. This places a considerable strain on community members who have trouble managing stairs. Dr. Hoyle told the Board that he attended the 2020 NCSSS Leadership Conference for STEM schools in New Orleans in January and learned that ASMS is on the right track with several initiatives. Some of those include emphasizing student research/capstone projects, offering internship programs and updating the Employee Handbook.

Ms. Allyson McMaken, Assistant Director of Communications and Alumni Outreach, took a few moments to discuss the Jo Bonner Leadership Academy. Ms. McMaken stated leadership is highly important at ASMS. The leadership academy will provide opportunities for students to participate in group workshops, team building exercises, still trainings, breakout sessions and personal

reflection. Students will also learn to achieve goals and address challenges through realizing their own leadership impact and working collaboratively on a team. The students will attend ½ day retreats and full day training sessions at the beginning of school (See insert in binder). Ms. McMaken plans to keep the board updated on the progress of the Jo Bonner Leadership Academy.

NEW BUSINESS

ACADEMIC CALENDAR FOR 2021-2022

The Board of Directors must approve the beginning and ending dates for the 2021-2022 school year (See report page 26). Dr. Hoyle asked for Board approval for the proposed Academic Calendar. Upon a motion being made by Mr. Raymond Bell and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the beginning and ending dates of the 2021-2022 Academic Calendar. The motion passed unanimously.

NEW COURSE OFFERINGS FOR 2020-2021

The Board of Directors must approve all course offerings each year at ASMS. The list of classes will be offered beginning in the fall of 2020 (See report pages 17-20). Upon a motion being made by Dr. Sandra Sims-deGraffenried, and seconded by Ms. Pam Doyle, the Board duly

RESOLVED to approve the new course offerings for the 2020-2021 school year. The motion passed unanimously.

JUNIOR CLASS TRIP

The Board must approve the annual junior class trip. This year the trip is scheduled for Sunday, March 29. Students and chaperones will visit Six Flags in Atlanta on Sunday, spend the night in Atlanta and travel to the University of Alabama Birmingham on Monday, March 30, 2020 for a college tour. The group will head home late Monday evening. Upon a motion being made by Mr. John Peebles and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the annual junior class trip. The motion passed unanimously.

GRADUATION

Graduation will be Friday, May 22, 2020 at 3:00 p.m. in the ASMS Auditorium. Upon a motion being made by Mr. Raymond Bell and seconded by Dr. Sandra Sims-deGraffenried, the Board duly

RESOLVED to approve the date and time for graduation.
The motion passed unanimously.

2020-2025 STRATEGIC PLAN

The school community has been working on a plan to help guide us into the future. The 2020-2025 strategic plan must be approved by the Board. Upon a motion being made by Dr. Sandra Sims-deGraffenried and seconded by Mr. Steve McMillan, the Board duly

RESOLVED to approve the proposed 2020-2025 Strategic Plan.
The motion passed unanimously.

There being no further business, the meeting adjourned at 11:50 a.m.
The Board of Directors will meet at ASMS on Friday, June 12, 2020.

Prepared by:

Mr. Mike Jenkins
Board Secretary

Ms. Cecilia Godwin
Executive Assistant to the President