

Minutes of the 120th Meeting
of the Board of Directors of the
Alabama School of Mathematics and Science
Virtual Meeting
Friday, November 20, 2020
10:30 a.m.

- PRESENT** Honorable Jo Bonner, Mr. Mike Jenkins, Ms. Pam Doyle, Dr. Mark Suto, Mr. John Peebles, Dr. Mark Suto, Dr. Sandy Ledwell, Dr. Tony Waldrop, Dr. Lena Walton, Dr. Daniel Boyd, Mr. Mark Foley, Mr. Raymond Bell, Jr., Ms. Sheila Roby, and Ms. Sarah Brewer, Ms. Sharon Magee, Mr. Tyrone Fenderson, Mr. Bragg Van Antwerp, and Dr. Rhinnie Scott,
- ABSENT** Honorable Steve McMillan, Mr. Thad Wheat, Dr. Nicholas Giordano, Honorable Alan Baker and Dr. Sandra Sims-deGraffenried.
- GUESTS** Dr. John Hoyle, Mr. Robert Campbell, Ms. Kristy Gunther, Dr. Samantha Church, Ms. Cecilia Godwin, Dr. Mitch Frye, Ms. Allyson McMaken, Dr. Scarlett Studdard, Mr. Kenneth Robinson and Ms. Kara Whitney.
- OPENING** Mr. Jo Bonner, Board Chair, welcomed and thanked everyone for attending the meeting.
- AMENDED AGENDA** Legal counsel, Mr. Robert Campbell asked to amend the agenda before roll call. The agenda had three updates. The start time originally listed as 11:30 a.m. was changed to the correct time of 10:30 a.m. The second change removed the “in-person” listed on the agenda as members and guests joined virtually using Microsoft Teams due to COVID-19. The last change was under the New Business section. Mr. Campbell added a new item, Confirmation of Actions of the Executive Committee on September 30, 2020. Afterwards, Mr. Bonner asked for roll call and the quorum was met.
- APPROVAL OF MINUTES** Minutes of the June 12, 2020 Board of Directors meeting was presented for action. Upon a motion being made by Dr. Mark Suto and seconded by Dr. Tony Waldrop, the Board duly
- RESOLVED** to approve the minutes of the June 12, 2020 Board of Directors meeting. The motion passed unanimously.

TREASURER'S REPORT

Ms. Kristy Gunther, the Director of Finance, gave an overview of the Treasurer's report. This report represents financial activity for the completed 2020 fiscal year. A column is added for a comparison to the previous year on the balance sheet (see page 13). Revenues consist mainly of funding from the Alabama Education Trust Fund (ETF) and salary reimbursements and grant funding from the ASMS Foundation. Apart from salary and benefits being the largest line items, other expenses are the campus lease, food service and utilities. This year, there were savings in the food service, security, and utilities as a result of the COVID-19 remote schedule implemented in the spring and the cancellation of AIMS summer camp. For the 2020-2021 school year, the legislature has appropriated more than \$8 million from the ETF budget for ASMS. This is a \$200,000 increase over prior year.

FINANCE REPORT

Ms. Gunther presented the Finance report to the Board (see page 12-15). The budget for fiscal year 2020 shows a comparison from last year. Ms. Gunther referenced the balance sheet (see page 13), which shows a yearly comparison of funds for quarter ending. Upon a motion made by Mr. Tyrone Fenderson and seconded by Dr. Mark Suto, the Board duly

RESOLVED to approve the Finance Report as given.
The motion passed unanimously.

GENERAL REPORTS

LEGAL

Mr. Robert Campbell presented his report to the Board. There are no lawsuits, no pending claims, or threats of claims against the school.

ASMS REPORT

Dr. John Hoyle, ASMS President, presented the ASMS Report to the Board. The pandemic has been a challenge, but Dr. Hoyle stated to the board that ASMS has not used the pandemic as an excuse to not achieve excellence. Instead, the faculty and staff have focused on seizing the opportunities and seeking ways to innovate and improve. The new online learning management system, purchased about a year ago, has helped

during the COVID-19 pandemic. The new learning system, Blackbaud, provides students with an easy-to-navigate resource for accessing information about their courses. Our faculty also use Microsoft Teams to host online classes. The Department of Examiners of Public Accounts conducted an audit of the school's finances, and their tests "did not disclose any significant instances of noncompliance with applicable laws and regulations." A completely clean and clear financial audit is something to celebrate. ASMS asked the State of Alabama for a one-time appropriation of \$350,000 under the Cares Act. The funding was requested for a Remote Learning Center. The west campus storage facility was converted into three large classrooms that could be used for in person classes and as studios for virtual learning. On June 30, ASMS was notified that our proposal had been approved. The renovations are underway and are set to be completed in December. ASMS also launched a new website in September. This was a crucial step in our strategic plan to elevate our communication efforts. The site features an updated, modern design, new content on many pages, relevant pictures and videos promoting the school. It also includes an improved employee directory, a digital course catalog, and individual departmental pages. Dr. Hoyle also provided in his report the Development Total Giving for fiscal year 2020 and details on Strategic Plan updates (see report pages 18 and 19).

FACULTY REPORT

Ms. Sarah Brewer, Faculty Representative to the Board, presented a report on behalf of the ASMS faculty. Faculty members have all adapted and excelled in a new teaching paradigm during COVID-19. Our science faculty and the promise we make to our students of meaningful lab experiences felt the impact of remote and hybrid learning the most. Robotics instructor Dr. Jessica Alexander found a free software solution (Fusion360) that allowed the robotics team to design their competition robot virtually. When students arrived on campus, they were able to get right to work building the robot. Students in many departments are participating virtually in the same extracurricular academic activities they always have and more. In the math department, that means competitions (Math League is going on right now), weekly lectures with the Mobile Math Circle, research with professors at the University of South Alabama, and extra problem-solving workshops. The workshops will help prepare for this year's AP Calculus exam. More faculty than ever were able to attend virtually the NCSST professional conference this year and three members were presenters. Mrs. Brewer, and Mr. Aziz, both math department instructors; and Mrs. Rellinger, a biology instructor, presented during the online conference.

OLD BUSINESS

Chairman Bonner explained the latest on the old business item, the Science Building proposal. We have some very exciting news to share with the Board today, stated Mr. Bonner. It is a historic day for the Alabama School of Mathematics and Science. Governor Kay Ivey has announced a \$6 million appropriation from the State of Alabama to ASMS for the construction of a state-of-the-art Science Research Center. ASMS is just one of just 20 entities in Alabama that received funding. Dr. Hoyle stated, “this is the best report given to the school, and we’re extremely grateful to be here; it’s a game changer for the State of Alabama.” Mr. Bonner stated that Governor Ivey saw a vision and made the decision to make this allocation possible. It is an investment and will improve the entire state of Alabama, according to Mr. Bonner. Dr. Hoyle stated the school hopes to break ground in June 2021. Members of the board and Dr. Hoyle thanked Mr. Bonner for his efforts as well in making this a reality. Dr. Hoyle told the board, “we are incredibly grateful for their hard work and support to make the Science Research Center a reality for our students”. The center is the core of our five-year strategic plan to better prepare our students for a competitive college and career market. There are also plans to build an Amphitheater for students, as well as a covered pavilion this year to help with social distancing during COVID-19.

NEW BUSINESS

CONFIRMATION OF ACTIONS OF THE EXECUTIVE COMMITTEE ON SEPTEMBER 30, 2020

Mr. Robert Campbell, legal counsel, explained the actions of the Executive Committee on September 30, 2020. The September Board of Directors meeting was canceled due to Hurricane Sally making landfall. The Executive Committee met to approve the new business items that were listed on the September agenda. These items will be filed with the November 2020 board documents. The items discussed were 2020-2021 Education Trust Fund budget and New Faculty Contracts (3) and Personnel Retirement (1). The third agenda item being the ASMS Board of Directors Officers for 2020-2021 was not discussed at the Executive Committee meeting. The committee voted to approve the budget, 3 faculty contracts and the one personnel retirement. It will be discussed later in today’s meeting. The new budget is normally voted and approved by the board before the start of the new fiscal year, which begins on October 1st. Upon a motion being made by Mr. Raymond Bell and seconded by Dr. Suto, the Board duly

RESOLVED to approve the confirmation of actions of the Executive Committee on September 30, 2020. The motion passed unanimously.

VEHICLE RENTALS FROM FOUNDATION FOR 2020-2021

Vehicles used by ASMS are owned by the Foundation and must be rented by the ASMS Board of Directors. Dr. Hoyle asked for Board approval for vehicles rented from the Foundation beginning October 1, 2020 through September 30, 2021 (See page 21). The vehicles and rental amounts are listed below:

- 2005 Sturdi bus (for handicapped) \$1.00
- 2006 Chevy Uplander \$1.00
- 2013 Honda Pilot \$1.00
- 2014 Honda Odyssey \$1.00

Upon a motion being made by Dr. Lena Walton and seconded by Dr. Mark Suto, the Board duly

RESOLVED to approve the vehicle rentals listed above from the Foundation. The motion passed unanimously.

PHYSICAL FACILITIES RENTAL FROM FOUNDATION FOR 2020-2021

All ASMS buildings are owned by the Foundation and are rented by the ASMS Board of Directors. The physical plant rental is \$1.05 per square foot. Upon a motion made by Mr. John Peebles and seconded by Mr. Raymond Bell, the Board duly

RESOLVED to approve the physical plant rental from the Foundation for \$1.05 per square foot. The motion passed unanimously.

ASMS BOARD OF DIRECTORS OFFICERS FOR 2020-2021

The Board will resume discussion of board officer appointments at the next meeting in February 2021. The decision was not made prior to the meeting and the board asked for more time regarding the slate of officers for 2020-2021. Mr. Campbell, the board attorney, stated the matter is postponed until the next Board of Directors meeting. Upon a motion being made by Mr. John Peebles and seconded by Dr. Mark Suto, the Board duly **RESOLVED** to approve postponing the appointments of Board officers until February 2021. The motion passed unanimously.

There being no further business, the meeting adjourned at 11:31 a.m.
The Board of Directors will meet virtually on Friday, February 5, 2021.

Prepared by:

Mr. Mike Jenkins
Board Secretary

Ms. Cecilia Godwin
Executive Assistant to the President

AGENDA
Alabama School of Mathematics and Science
Board of Directors
Friday, November 20, 2020
Mobile, Alabama
10:30 a.m.
Virtual

Call to Order and Welcome

Mr. Jo Bonner - Chair

Secretary

Mr. Mike Jenkins

Roll Call

Ms. Cecilia Godwin, Executive Assistant

Approval of Minutes

*Vote to Approve

Mr. Jo Bonner

Financial Status

Treasurer's Report

Rep. Steve McMillan

Finance Report

*Vote to Approve

Ms. Kristy Gunther

General Reports:

Legal Counsel

ASMS Report

Faculty Report

Mr. Robert Campbell

Dr. John Hoyle

Ms. Sarah Brewer

Old Business

- Science Building Proposal

New Business

*Vote to Approve

- Confirmation of Actions of the Executive Committee on September 30
- Vehicle Rentals from Foundation for 2020-2021
- Physical Facilities Rental from Foundation for 2020-2021
- ASMS Board of Directors Officers for 2020-2021

*Next meeting **Friday, February 5, 2021.**

Adjournment

Alabama School of Mathematics and Science
Balance Sheet (unaudited)
Fiscal Year ended September 30, 2020 and September 30, 2019 (for comparison)

	Sept. 30, 2020	Sept. 30, 2019	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Cash-Regions Bank	\$ 113,682.36	\$ 14,665.78	\$ 99,016.58	675%
Cash-State Treasury	\$ 4,000.81	\$ 4,000.73	\$ 0.08	0%
Total Checking/Savings	\$ 117,683.17	\$ 18,666.51	\$ 99,016.66	530%
Total Current Assets	\$ 117,683.17	\$ 18,666.51	\$ 99,016.66	530%
TOTAL ASSETS	\$ 117,683.17	\$ 18,666.51	\$ 99,016.66	530%
LIABILITIES & EQUITY				
Equity				
Opening Bal Equity	\$ (118,655.83)	\$ 22,723.83	\$ (141,379.66)	-622%
Net Income	\$ 236,339.00	\$ (4,057.32)	\$ 240,396.32	-5925%
Total Equity	\$ 117,683.17	\$ 18,666.51	\$ 99,016.66	530%
TOTAL LIABILITIES & EQUITY	\$ 117,683.17	\$ 18,666.51	\$ 99,016.66	530%

Alabama School of Mathematics and Science
Combined Appropriations/Revenues and Expenses
Year ended September 30, 2020 and September 30, 2019 (for comparison)

	<u>10/1/19 to 09/30/20</u>	<u>10/1/18 to 09/30/19</u>	<u>Incr (Decr)</u>	<u>% of change</u>
Appropriations and Revenues				
ETF Appropriation through the 4th quarter	\$ 8,647,417.00	\$ 7,535,772.00	\$ 1,111,645.00	14.8%
Foundation Admin. Salary Reimbursements	\$ 554,226.00	\$ 434,262.00	\$ 119,964.00	28%
NBPTS Grant Funding	\$ 6,000.00	\$ 5,000.00	\$ 1,000.00	20%
Grant Revenue from ASMS Foundation	\$ 7,426.00	\$ 275,000.00	\$ (267,574.00)	-97%
Grant for Communications Faculty	\$ 69,000.00	\$ 64,489.00	\$ 4,511.00	7%
AIMS Summer Camp	\$ -	\$ 419,942.00	\$ (419,942.00)	-100%
Other Revenues	\$ 73,102.00	\$ 42,895.00	\$ 30,207.00	70%
Total Appropriations and Revenues	\$ 9,357,171.00	\$ 8,777,360.00	\$ 579,811.00	7%
Expenses				
Salaries, Regular and Adjunct Pay	\$ 3,615,375.00	\$ 3,437,947.00	\$ 177,428.00	5%
Longevity Allowances	\$ 20,450.00	\$ 22,650.00	\$ (2,200.00)	-10%
FICA	\$ 268,687.00	\$ 258,135.00	\$ 10,552.00	4%
Retirement	\$ 394,639.00	\$ 367,462.00	\$ 27,177.00	7%
Group Health Insurance	\$ 612,080.00	\$ 625,005.00	\$ (12,925.00)	-2%
Unemployment Compensation	\$ 2,196.00	\$ -	\$ 2,196.00	100%
Utilities (electric, gas, water, sewer)	\$ 422,092.00	\$ 458,974.00	\$ (36,882.00)	-8%
Telecommunication	\$ 18,014.00	\$ 20,400.00	\$ (2,386.00)	-12%
Postage / Shipping	\$ 15,658.00	\$ 16,790.00	\$ (1,132.00)	-7%
Rent - Buildings/Campus facilities	\$ 2,322,319.00	\$ 1,990,559.00	\$ 331,760.00	17%
Rent - Office Equip., Printing & Photo Equip.	\$ 30,017.00	\$ 32,525.00	\$ (2,508.00)	-8%
Repairs and Maintenance	\$ 135,572.00	\$ -	\$ 135,572.00	
Services - Cafeteria Food Service	\$ 343,605.00	\$ 660,993.00	\$ (317,388.00)	-48%
Services - Security & Monitoring	\$ 127,860.00	\$ 146,175.00	\$ (18,315.00)	-13%
Services - Legal	\$ 30,044.00	\$ 45,594.00	\$ (15,550.00)	-34%
Services - Advertising	\$ 14,754.00	\$ 78,002.00	\$ (63,248.00)	-81%
Services - Other Professional	\$ 133,662.00	\$ 153,838.00	\$ (20,176.00)	-13%
Supplies - Books, classroom, office, misc.	\$ 250,787.00	\$ 277,904.00	\$ (27,117.00)	-10%
Supplies - Data processing, technology	\$ 159,891.00	\$ 62,788.00	\$ 97,103.00	155%
Supplies - Dues & Subscriptions	\$ 7,315.00	\$ 4,001.00	\$ 3,314.00	83%
Supplies - Food & Provisions	\$ 4,568.00	\$ 18,920.00	\$ (14,352.00)	-76%
Supplies - Printing & Binding	\$ 28,287.00	\$ 16,263.00	\$ 12,024.00	74%
Insurance - Property, ATBE Liability	\$ 51,808.00	\$ 50,589.00	\$ 1,219.00	2%
Furniture and Equipment	\$ 87,423.00	\$ -	\$ 87,423.00	
Travel / Professional Development	\$ 23,729.00	\$ 35,903.00	\$ (12,174.00)	-34%
Total Expenses	\$ 9,120,832.00	\$ 8,781,417.00	\$ 262,947.00	4%
Net Income (Loss)	\$ 236,339.00	\$ (4,057.00)		

Alabama School of Mathematics and Science

TREASURER'S REPORT

Board Meeting November 20, 2020

- A revenue/expense report and balance sheet are presented.

This represents financial activity for the completed 2020 fiscal year. A column is added for a comparison to the previous year.

Revenues consist mainly of funding from the Alabama Education Trust Fund (ETF) and salary reimbursements and grant funding from the ASMS Foundation.

- Significant expenses for the 2019/20 school year:

New positions in the year were an Academic Dean, a Communications and Alumni Outreach Assistant Director, a Judicial and Community Affairs Assistant Director, and an IT Director.

Apart from salary and benefits being the largest budget line items, other significant expenses are the campus lease, food service, and utilities. This year, there were savings in food service, security, and utilities as a result of the remote schedule implemented in the spring and the cancellation of AIMS summer camp.

- Revenue and Expense increases anticipated for the 2020/21 school year:

The legislature has appropriated \$8,847,417 from the ETF budget for ASMS. This is a \$200,000 increase over prior year.

- Student Auxiliary financial activity since the beginning of the current school year is presented.

Student Auxiliary activity is a separate report with funds in a separate bank account. The primary source of revenue is \$1,575 assessed to each student per year for activity fees.

Cash balance in the Student Auxiliary bank account as of September 30, 2020 is \$220,665 after deducting deposits payable on hand.

The State of Alabama Public Examiners office includes Student Auxiliary financial activity in its audits.

Alabama School of Mathematics and Science

STUDENT AUXILIARY

BUDGET School Year 2020/21

	<u>Annual Budget 2020/21</u>	<u>Actual 07.01.20 to 10.31.20</u>	<u>Amount remaining for school year</u>
REVENUE:			
Student Activity Fees	\$ 400,050	\$ 353,325	\$ 46,725
Finance Charges	\$ 10,800	\$ 2,650	\$ 8,150
Graduation Fees	\$ 13,825	\$ 13,475	\$ 350
PSAT Fees	\$ 2,820	\$ 2,730	\$ 90
AP Test Fees	\$ 30,000	\$ 20,720	\$ 9,280
Miscellaneous Revenue	\$ 5,000	\$ 2,443	\$ 2,557
Scholarship Revenue	\$ 17,325	\$ 16,110	\$ 1,215
Total Projected Revenue	\$ 479,820	\$ 411,453	\$ 68,367

EXPENSES:

Central Auxiliary *	\$ 293,400	\$ 75,034	\$ 218,366
DSS Discretionary Fund	\$ 1,200	\$ 845	\$ 355
Athletics	\$ 12,000	\$ 270	\$ 11,730
Azimuth (<i>Year Book</i>)	\$ 8,500	\$ -	\$ 8,500
Band and Choir	\$ 3,000	\$ 2,060	\$ 940
Dorm/Common area Furniture	\$ 10,000	\$ 7,071	\$ 2,929
Hall Staff activities (<i>8 Halls \$400 per</i>)	\$ 10,800	\$ 1,091	\$ 9,709
Honor Societies Activities	\$ 920	\$ -	\$ 920
Junior Class	\$ 3,000	\$ -	\$ 3,000
Junior Trip	\$ 9,000	\$ -	\$ 9,000
Oculus (<i>Literary Publication</i>)	\$ 2,500	\$ -	\$ 2,500
Professional Development	\$ 2,000	\$ -	\$ 2,000
Prom	\$ 13,000	\$ -	\$ 13,000
Senior Banquet (<i>Black & White</i>)	\$ 6,000	\$ -	\$ 6,000
Senior Class	\$ 4,000	\$ 513	\$ 3,487
Senior Trip	\$ 40,000	\$ -	\$ 40,000
SGA (includes Clubs within SGA)	\$ 22,500	\$ 1,448	\$ 21,052
Sophomore Class	\$ 2,000	\$ -	\$ 2,000
Sophomore Trip	\$ 4,500	\$ -	\$ 4,500
T Shirts/Lanyards	\$ 6,000	\$ -	\$ 6,000
Weekend/Special Activities **	\$ 20,000	\$ 729	\$ 19,271
Winter Formal	\$ 5,500	\$ -	\$ 5,500
	\$ 479,820	\$ 89,061	\$ 390,759

*** Central Auxiliary detail expenses**

Vehicle/bus Fuel for outings	\$	8,500	\$	226	\$	8,274
Dorm Cleaning Contract	\$	53,755	\$	8,725	\$	45,030
Other Professional Services	\$	28,000	\$	5,700	\$	22,300
Driver Salary Reimbursement	\$	14,700	\$	15,230	\$	(530)
Rentals	\$	3,000	\$	-	\$	3,000
Telephone Expense	\$	9,000	\$	2,229	\$	6,771
Bus Rentals - other than athletics	\$	1,500	\$	-	\$	1,500
AP Test Expense	\$	30,000	\$	3,712	\$	26,288
Credit Card Vendor Charges	\$	18,000	\$	7,250	\$	10,750
Financial Aid Award	\$	17,325	\$	12,467	\$	4,858
Laundry Machines Expense	\$	14,000	\$	-	\$	14,000
Meals and Entertainment	\$	8,000	\$	1,817	\$	6,183
Miscellaneous	\$	13,500	\$	2,475	\$	11,025
Printing/Publications	\$	1,000	\$	148	\$	852
Registration/Conference Fees/Dues	\$	1,300	\$	-	\$	1,300
Housekeeping Supplies	\$	39,000	\$	5,657	\$	33,343
Supplies	\$	20,000	\$	8,151	\$	11,849
Postage	\$	1,000	\$	1,247	\$	(247)
PSAT Test Expense	\$	2,820	\$	-	\$	2,820
Chartered Bus Home Weather Evacuation	\$	9,000	\$	-	\$	9,000
		<u>\$ 293,400</u>		<u>\$ 75,034</u>		<u>\$ 218,366</u>

****** *Examples of the Weekend/Special activities include required weekend activities, spirit week, geek fest, socials, parties, and tickets to community events.*

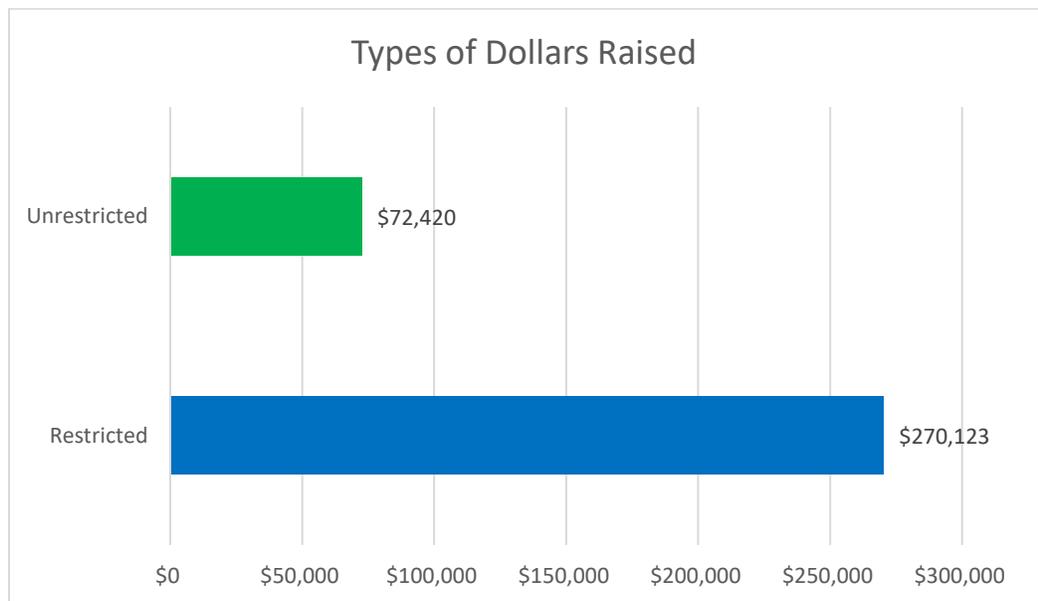
Budget approved at the June 12, 2020 Board Meeting.

**ASMS School Report
November 2020**

Highlights since our June Board Meeting

- We decided not to use the pandemic as an excuse for not achieving excellence. Instead, we have focused on seizing opportunities and seeking ways to innovate and improve.
- Roughly a year ago, we decided to invest in an online learning management system. We are grateful we did. The new system has been invaluable during the COVID-19 pandemic. Our new learning management system, Blackbaud, provides students with an easy-to-navigate resource for accessing information about their courses. Our faculty also use Microsoft Teams to host online classes. Instructors received two professional development sessions over the summer, and they attend weekly lunchtime meetings to discuss tech problems and teaching strategies.
- The Department of Examiners of Public Accounts conducted an audit of the school's finances, and their tests "did not disclose any significant instances of noncompliance with applicable laws and regulations." A completely clean and clear financial audit is something to celebrate.
- We have provided students and instructors with meaningful learning and teaching options to help them feel safe. Each student may choose to live on-campus or remain remote. Teachers may offer in-person instruction, online courses, or a hybrid model. When all learning is remote during campus evacuations, ASMS switches to an alternate academic schedule to reduce screen time for student well-being. We remain in contact with our sister schools to compare plans. These discussions have assured us that our instructors are performing admirably.
- Because of COVID-19, Admissions will not host in-person meetings. Instead, we developed a series of professional videos that highlight our academic and residential programs. Each department participated. Admissions hosted virtual information session meetings.
- In September, ASMS Chemistry teacher Kevin Dolbeare was having a hard time breathing. Doctors sent him to the emergency room, and after several tests, Dr. Kevin DeAndrade (Class of 2001) came to Mr. Dolbeare's room and applied anticoagulant medicine to an embolism. Mr. Dolbeare recovered and is back teaching. "A grad saved my life," he said. "We taught him well."
- Senior Marcella Todd was awarded a National Security Language Initiative for Youth (NSLI-Y) Virtual Summer Intensive scholarship to study Korean for five weeks. NSLI-Y is a program of the U.S. Department of State's Bureau of Educational and Cultural Affairs that promotes critical language learning among American youth. The 2020 Virtual Summer Intensive program was created as an online alternative to the NSLI-Y overseas immersion program.
- Senior Gregory Li was selected as 1 of 84 students from 16 countries who convened virtually for a prestigious six-week summer academic research program. The Center for Excellence in Education welcomed these top achieving U.S. high school and international scholars to the 37th annual Research Science Institute, jointly sponsored with the Massachusetts Institute of Technology. RSI is an intensive, six-week program that allows students to conduct original, cutting-edge STEM research.

- ASMS approached the State of Alabama for a one-time appropriation under the CARES Act. Under the proposal to the state, the requested funding of \$350,000 would be used to convert the west campus storage facility into a Remote Learning Center consisting of three large classrooms that could be used for in-person classes and as studios for virtual learning. On June 30, ASMS was notified that our proposal had been approved for the Remote Learning Center. The renovations are underway, and the building will be completed in December.
- The inaugural class of 58 students selected for the Jo Bonner Leadership Academy has completed their training. Training:
 - A Sunday retreat with Mr. Bonner as the keynote speaker.
 - In-depth training sessions focused on project management skills, running effective meetings, conflict resolution, etc.
 - The students have begun their leadership positions as Peer Advisors and Ambassadors.
 - Student leaders helped create a thank-you video for Mr. Bonner.
- ASMS launched a new website in September. This was a crucial step in our strategic plan to elevate our communication efforts. The site features an updated, modern design, new content on many pages, relevant pictures, and videos promoting the school. It also includes an improved employee directory, a digital course catalog, and individual departmental pages.
- Faculty member Daniel Commander received a Golden Apple Award from WKRK News 5 for “making a difference in education.” Mr. Commander is the head of our Emily Staples Hearin Communication Center, which is focused on teaching students excellent communication skills.
- Development Total Giving for fiscal 2020 is \$342,542
 - Restricted Giving: \$270,123
 - Unrestricted Giving: \$72,420



Strategic Plan Updates

Goal	Date Completed
1. Renovation of the 3rd floor of the Girls' Dorm, including flooring, paint, and lighting.	July 2020
2. Implemented new campus study hours – Sun.-Thur., 7-9 p.m.	Ongoing
3. After a national search, we hired a full-time Spanish instructor who is elevating the academic rigor in the world languages department.	June 2020
4. ASMS launched a new website two weeks ago. It is sleek, modern, and much easier for visitors to navigate and for staff to update.	Sept. 2020
5. We now offer a for-credit First Year Foundations course for all incoming students. The course, taught by the Director of Student Services, orientates students on several subjects.	Ongoing
6. All student leaders – Ambassadors and dorm Peer Advisors – will graduate from the Jo Bonner Leadership Academy.	Ongoing
7. We continue to review and revise the Student Community Standards Handbook.	June 2020 and ongoing
8. Annually update the ASMS Profile to better showcase our students to prospective colleges and universities.	August 2020 and ongoing
9. We are allowing more faculty and staff members to participate in the NCSSS conference. This year, we have 11 people presenting. Any faculty or staff member can attend because it is virtual.	November 2020
10. We received state funding to renovate the West Campus building into a Remote Learning Center.	December 2020
11. We have revised the Employee Handbook and developed a formalized new employee orientation and onboarding process.	June 2020

New Business

1. VEHICLE RENTALS FROM FOUNDATION FOR 2020-2021

Explanation: Vehicles used by ASMS that are owned by the Foundation must be rented by the ASMS Board of Directors.

Recommendation: The ASMS Board approve the following rentals from the Foundation beginning October 1, 2020 through September 30, 2021:

- 2005 Sturdi bus (for handicapped) for \$1.00
- 2006 Chevy Uplander for \$1.00
- 2013 Honda Pilot for \$1.00
- 2014 Honda Odyssey for \$1.00

2. PHYSICAL FACILITIES RENTAL FROM FOUNDATION FOR 2020-2021

Explanation: All ASMS buildings are owned by the Foundation and must be rented for use by the ASMS Board of Directors.

Recommendation: The ASMS Board approve paying monthly rent at \$1.05 per square foot.

Annual Leases for Fiscal Year 2021 (October 1, 2020 to September 30, 2021)

Property of
The Alabama School of Mathematics and Science Foundation and LLC

Need Motions to Approve the following Leases

The vehicles listed below are owned by the ASMS Foundation and used by the Student Auxiliary.

<u>Description</u>	<u>Lease-annual</u>	<u>Identification Number</u>	<u>Lessee</u>
2005 Chevrolet Sturdi-Bus <i>handicap accessible</i>	\$1.00	VIN# 1GBJG31U551118022	Student Auxiliary
2006 Chevrolet Uplander Van	\$1.00	VIN# 1GNDV23L76D122805	Student Auxiliary
2013 Honda Pilot	\$1.00	VIN# 5FNYP3H23DB032988	Student Auxiliary
2014 Honda Odyssey	\$1.00	VIN# 5FNRL5H29EB018345	Student Auxiliary

Campus Facilities Lease

The ASMS (State ETF budget) leases the campus facilities from the ASMS Foundation LLC for \$1.05 per square foot per month. Total square feet: 184,311. Annual lease is \$2,322,318.60. Option to renew the lease is approved each fiscal year by Board resolution. Lease expires September 30, 2026.

<u>Description</u>	<u>Lease-monthly</u>	<u>Lease-annual</u>	<u>Lessee</u>
ASMS Campus Facilities	\$193,526.55	\$2,322,318.60	ASMS (state)

Alabama School of Mathematics and Science
BUDGET PROPOSED for Fiscal Year 2021

CURRENT FY 2020 BUDGET

PROPOSED FY 2021 BUDGET (to be approved)

REVENUES	CURRENT FY 2020 BUDGET			PROPOSED FY 2021 BUDGET (to be approved)			
	Approved 10/1/19 - 9/30/20	Projected through 9/30/20	Variance to FY20 Budget	State Education Trust Fund	Special Revenue Fund	FY21 Budget 10/1/20 - 9/30/21	Variance between budgets
State ETF Appropriation	\$ 8,647,417	\$ 8,647,417	\$ -	\$ 8,847,417	\$ -	\$ 8,847,417	\$ 200,000
ASMS Foundation/Admin. Salary Reimb.	\$ 480,000	\$ 530,800	\$ 50,800	\$ -	\$ 549,000	\$ 549,000	\$ 69,000
AIMS Salary Reimbursement	\$ 183,000	\$ -	\$ (183,000)	\$ -	\$ 183,000	\$ 183,000	\$ -
ASMS Student Auxiliary Driver/IT Service	\$ 35,284	\$ 34,130	\$ (1,154)	\$ -	\$ 35,284	\$ 35,284	\$ -
ASMS Foundation Grant-Operating	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ASMS Foundation Grant-Communications	\$ 69,000	\$ 69,000	\$ (0)	\$ -	\$ 69,000	\$ 69,000	\$ -
NBPTS Grant Funding	\$ 5,000	\$ 6,000	\$ 1,000	\$ -	\$ 5,000	\$ 5,000	\$ -
Miscellaneous Revenue	\$ 2,000	\$ 1,200	\$ (800)	\$ -	\$ 2,000	\$ 2,000	\$ -
TOTAL REVENUES:	\$ 9,421,701	\$ 9,288,547	\$ (133,154)	\$ 8,847,417	\$ 843,284	\$ 9,690,701	\$ 269,000

EXPENSES	CURRENT FY 2020 BUDGET			PROPOSED FY 2021 BUDGET (to be approved)			
	Approved 10/1/19 - 9/30/20	Projected through 9/30/20	Variance to FY20 Budget	State Education Trust Fund	Special Revenue Fund	FY20 Budget 10/1/19 - 9/30/20	Variance between budgets
Salaries (including adjuncts)	\$ 3,888,000	\$ 3,661,165	\$ 226,835	\$ 3,890,000	\$ -	\$ 3,890,000	\$ 2,000
Personnel Benefits	\$ 1,334,000	\$ 1,276,619	\$ 57,381	\$ 1,336,000	\$ -	\$ 1,336,000	\$ 2,000
Lease - Campus facilities increase 1.05 sf	\$ 2,322,319	\$ 2,322,319	\$ -	\$ 2,322,319	\$ -	\$ 2,322,319	\$ -
Utilities - Elec., Gas, Water, Sewer	\$ 518,000	\$ 481,236	\$ 36,764	\$ 520,000	\$ 20,000	\$ 540,000	\$ 22,000
Utilities - Telecommunications	\$ 25,000	\$ 20,000	\$ 5,000	\$ -	\$ 25,000	\$ 25,000	\$ -
Utilities - Postage/shipping	\$ 15,000	\$ 18,000	\$ (3,000)	\$ -	\$ 20,000	\$ 20,000	\$ 5,000
Rent - Equipment	\$ 30,000	\$ 27,600	\$ 2,400	\$ -	\$ 30,000	\$ 30,000	\$ -
Repair & Maintenance	\$ -	\$ 122,000	\$ (122,000)	\$ -	\$ 90,000	\$ 90,000	\$ 90,000
Services - Cafeteria Food Service	\$ 585,000	\$ 376,854	\$ 208,146	\$ 575,000	\$ 25,000	\$ 600,000	\$ 15,000
Services - Security & Monitoring	\$ 170,000	\$ 128,260	\$ 41,740	\$ 120,000	\$ 50,000	\$ 170,000	\$ -
Services - Legal	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 35,000	\$ 35,000	\$ 5,000
Services - Other	\$ 139,882	\$ 150,000	\$ (10,118)	\$ 39,098	\$ 141,684	\$ 180,782	\$ 40,900
Supplies - Class, instruction, office, misc.	\$ 85,000	\$ 86,965	\$ (1,965)	\$ -	\$ 90,000	\$ 90,000	\$ 5,000
Supplies - Textbooks/Library Books, etc.	\$ 92,000	\$ 126,901	\$ (34,901)	\$ -	\$ 92,000	\$ 92,000	\$ -
Supplies - Data processing, technology	\$ 40,000	\$ 82,560	\$ (42,560)	\$ -	\$ 45,000	\$ 45,000	\$ 5,000
Supplies - Food & Provisions	\$ 8,500	\$ 4,530	\$ 3,970	\$ -	\$ 8,500	\$ 8,500	\$ -
Supplies - Printing & Binding	\$ 15,000	\$ 27,000	\$ (12,000)	\$ -	\$ 20,000	\$ 20,000	\$ 5,000
Insurance	\$ 54,000	\$ 51,808	\$ 2,192	\$ 45,000	\$ 10,000	\$ 55,000	\$ 1,000
School Programs	\$ 40,000	\$ 30,000	\$ 10,000	\$ -	\$ 85,000	\$ 85,000	\$ 45,000
Other Furniture/Equipment	\$ -	\$ 200,000	\$ (200,000)	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Travel/Professional Development	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
TOTAL EXPENSES:	\$ 9,421,701	\$ 9,253,817	\$ 167,884	\$ 8,847,417	\$ 842,184	\$ 9,689,601	\$ 267,900
SURPLUS / DEFICIT	\$ -	\$ 34,730	\$ 34,730	\$ -	\$ 1,100	\$ 1,100	