

Minutes of the 123rd Meeting
of the Board of Directors of the
Alabama School of Mathematics and Science
Virtual-Microsoft Teams
Friday, September 17, 2021
10:30 a.m.

- PRESENT** Honorable Jo Bonner, Mr. Thad Wheat, Ms. Pam Doyle, Dr. Sandra Sim de Graffenreid, Dr. Mark Suto, Dr. Rhinnie Scott, Mr. Bragg Van Antwerp, Mr. John Peebles, Ms. Angela Martin, Dr. Sandy Ledwell, Dr. John Usher, Dr. Lena Walton, Representative Steve McMillan, Ms. Sharon Magee, Mr. Tyrone Fenderson, and Mr. Daniel Commander.
- ABSENT** Ms. Addie Treglown, Dr. Edward Thomas, Ms. Sheila Roby, Mr. Raymond Bell, Jr., and Representative Alan Baker.
- GUESTS** Dr. John Hoyle, Mr. Bob Campbell, Ms. Cecilia Godwin, Ms. Kristy Gunther, Dr. Samantha Church, Dr. Mitch Frye, Ms. Sarah Brewer, Mr. Ken Robinson, Ms. Allyson McMaken, and Ms. Kara Whitney.
- OPENING** Mr. Steve McMillan, Board Chair, opened the meeting with a warm thank you to all in attendance.
- APPROVAL OF MINUTES** The Minutes of the June 11, 2021, Board of Directors meeting were presented for action. Upon a motion being made by Dr. Sandra Sims de Graffenried and seconded by Mr. Jo Bonner, the Board duly
- RESOLVED** to approve the Minutes of the June 11, 2021, meeting. The motion passed unanimously.
- TREASURER'S REPORT** Ms. Kristy Gunther, Director of Finance, presented the Treasurer's report. The report represents financial activity through the 3rd quarter of fiscal year 2021. Cash balance at 6/30/2021 was \$790, 597. The statements include an additional \$350K in special CARES appropriation for the renovation of the Remote Learning Center. Other revenue consists of CARES reimbursement (\$2,600) as well as funding from the Remote Learning and Health and Wellness grants. This is the approved budget with actual 3rd quarter revenue and expense activity. The Student Auxiliary financial activity for school year 2020/21 was presented at the

June meeting and a budget was approved for 2021/22 school year (See report page 10).

FINANCE

Ms. Gunther explained the Education Trust Fund for the remainder of the school year to the Board. The current fiscal year budget (listed on page 13) will end on September 30, 2021. Upon a motion being made by Mr. John Peebles and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the Finance report. The motion passed unanimously with no objections.

REPORTS

LEGAL

Mr. Robert Campbell, School Attorney, reported that there were no lawsuits, no pending claims, or threats of claims against the school. At the last meeting, the board postponed the nominations of the board treasurer and secretary officer positions. Mr. Campbell states that the Executive Committee has met and will discuss the nominations under Old Business on the agenda today.

ASMS REPORT

Dr. John Hoyle, President, presented the ASMS report to the Board. The campus is busy making updates to many areas and all students are enjoying being back on campus this year. COVID-19 continues to impact our daily operations; however, the campus is continuing to meet those challenges. Bids to construct two outdoor classrooms were accepted on Sept. 1. Eight companies were interested in the project, but in the end only two companies submitted bids, both exceeding our initial budget. E.M. Dunaway was awarded the bid and will start work in October. The project will be completed in the spring. Dr. Hoyle stated that work continues on moving forward toward building the Edward O. Wilson Science Research Center. The state building commission is in the process of approving the plans; 80% of that process has been completed. Due to inflation and construction costs, the building will now cost approximately \$14 million. There are currently 40 students involved in 23 different academic research projects led by 17 ASMS teachers. We are also developing a Research Methods course that will be taken by all sophomores this school year. Our IT department is in the process of installing 70 new closed-circuit security cameras throughout the campus. Funding for this project was made

available through a technology grant from the state for schools to use to upgrade security and technology systems. An insurance claim was made and accepted to repair our generator. ASMS will incur out-of-pocket expenses for a new transfer station costing roughly \$46K. This year the Admissions department will be hosting 24 informational meetings across the state in October. The Jo Bonner Leadership Academy hosted an all-day retreat at the USA School of Computing in August. Mr. Bonner shared examples of strong leadership with the students. JBLA is making a tremendous difference among our students. Life Launch is a new program offering soft skills courses to students. In the Development office, total giving for fiscal 2021 stands at \$540, 491. Several notable gifts from donors are listed, which include the Martin House, Wilson Science Research Center and Student Financial Assistance (See report pages 14-17).

FACULTY

We would like to welcome Mr. Daniel Commander as the Faculty Representative to the Board. We appreciate all the hard work over the last two years from Ms. Sarah Brewer. Mr. Commander says he's looking forward to serving and representing the faculty at ASMS.

OLD BUSINESS

Executive Committee Report

Mr. Steve McMillan, Board Chair, presented the Executive Committee report. Mr. McMillan discussed the two vacant officer positions of treasurer and secretary. The executive committee recently had a meeting and nominated two people for the positions. Due to the passing of Mike Jenkins, the ASMS Board must assign a Board Secretary. Ms. Pam Doyle is being nominated to serve as Secretary of the Board. The Board Treasurer is vacant as well and must be filled. Mr. John Peebles has been nominated to serve as Treasurer. Upon a motion being made by Mr. Jo Bonner and seconded by Dr. Mark Suto, the board duly

RESOLVED to approve Ms. Pam Doyle as Board Secretary and Mr. John Peebles as Board Treasurer. The motion passed unanimously. There were no objections.

NEW BUSINESS

ASMS BUDGET 2021-2022

Mr. McMillan moved on to the new business items on the agenda, asking for approval for the 2021-2022 fiscal year budget (see report page 18). Upon a motion being made by Mr. Jo Bonner and seconded by Dr. Rhinnie Scott, the Board duly

RESOLVED to approve the budget for the 2021-2022 fiscal year. The motion passed unanimously.

FACULTY CONTRACT

Due to a vacancy occurring in the math department over the summer. The recommendation is for the ASMS Board to approve the hiring of Kristal Webb. Upon a motion being made by Mr. Jo Bonner and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the hiring of Kristal Webb as math instructor. The motion passed unanimously. There were no objections.

RETIREMENT OF JULIE HOFFMEYER

Due to the retiring of Ms. Hoffmeyer, Ashley Dunklin has been hired as Academic and College Counselor. Upon a motion being made by Dr. Sandra Sims de Graffenried and seconded by Dr. Mark Suto, the Board duly

RESOLVED to approve the hiring of Ashley Dunklin as Academic and College Counselor. The motion passed unanimously.

EMPLOYMENT OF SCHOOL NURSE

Due to a school nurse vacancy, Ms. Neda Bitterman has been hired to serve as the ASMS school nurse. Upon a motion being made by Dr. Sandra Sims de Graffenried and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the hiring of Ms. Neda Bitterman as school nurse. The motion passed unanimously.

EMPLOYMENT OF RESEARCH COORDINATOR

ASMS is transforming into a more research focused institution to give our students an edge when they go to college. We asked the State of Alabama for additional budget funding a research position, and they obliged. Ms. Sarah Brewer will serve as the Research Coordinator. Upon a motion being made by Dr. Rhinnie Scott and seconded by Mr. Jo Bonner, the Board duly

RESOLVED to approve the hiring of Ms. Sarah Brewer as Research Coordinator. The motion passed unanimously.

VEHICLE RENTALS FROM FOUNDATION FOR 2021-2022

Vehicles used by ASMS that are owned by the Foundation must be rented by the ASMS Board of Directors. The ASMS Board approve the following Vehicles used by ASMS are owned by the Foundation and must be rented by the ASMS Board of Directors. Dr. Hoyle asked for Board approval for vehicles rented from the Foundation beginning October 1, 2021, through September 30, 2022 (See page 20). The vehicles and rental amounts are listed below:

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|------------------------------------|--------|
| -2005 Sturdi bus (for handicapped) | \$1.00 |
| -2006 Chevy Uplander | \$1.00 |
| -2013 Honda Pilot | \$1.00 |
| -2014 Honda Odyssey | \$1.00 |

Upon a motion being made by Mr. Thad Wheat and seconded by Ms. Pam Doyle, the Board duly

RESOLVED to approve the vehicle rentals listed above from the Foundation. The motion passed unanimously.

PHYSICAL FACILITIES RENTAL FOR 2021-2022

All ASMS buildings are owned by the Foundation and are rented by the ASMS Board of Directors. The physical plant rental is \$1.05 per square foot. Upon a motion made by Dr. Sandra Sims de Graffenried and seconded by Dr. Lena Walton, the Board duly

RESOLVED to approve the physical plant rental from the Foundation for \$1.05 per square foot. The motion passed unanimously.

There being no further business the Board meeting adjourned at 11:38 a.m. The next meeting will be Friday, November 19, 2021 at the Mobile Convention Center in downtown Mobile.

Respectfully Submitted by:

Ms. Pam Doyle
Board Secretary

Ms. Cecilia Godwin
Executive Assistant to the President